

CABINET – 15TH DECEMBER 2022

Report of the Head of Finance Services Lead Member: Cllr Tom Barkley

Part A

CAPITAL PLAN AMENDMENT REPORT

Purpose of the Report

This report requests Cabinet to consider and approve changes to the 2022-2025 Capital Plan and its financing.

Recommendations

1. That the current Capital Plan for 2022/23-2024/25, as amended by the changes shown in Appendix 1, in the budgeted sum of £72,451,500 be approved.
2. A virement of £15k from Phone System Teams migration to Replacement Hardware Programme to enable the purchase of additional laptops and 2 in1 devices.
3. To increase Northgate Single Use System by £52k funded from a virement of £19k from Cloud Implementation and £33k from Reinvestment Reserve to enable the extension of the project to November 2022.
4. To add a new HRA scheme for Digital Filing System – HRA Software £33.2k, funded from HRA Major Repair Allowance.
5. HRA virements **be recommended to Council**:- to increase Heating scheme £250k, reduce Sheltered Housing Improvements (£150k), Increase Major Voids £140k, reduce Kitchens (£70k), reduce Bathrooms (£300k), increase Asbestos Removal £100k and increase Door Entry Systems £30k to enable the programme to progress where work is being identified as part of Period 7 Capital Monitoring.
6. To note replacement of Southfields Offices main building with LED lighting as part of a cost saving scheme, £85k from the Carbon Neutral Action Fund capital scheme.
7. To note amendments to the Capital Programme since the Leader Executive Decision published 20th September 2022.

Reasons

1. To enable the current Capital Plan to be the basis for capital spending by the Council and so that schemes may proceed.
2. To enable the Replacement Hardware Programme budget to be available in 2022/23.

3. To enable the Northgate Single Use System budget to be available in 2022/23.
4. To enable the Digital Filing System – HRA Software budget to be available in 2022/23 from Major Repair reserve budget.
5. To enable the various HRA budgets to be available in 2022/23 to fund the virements.
6. To enable the LED project to be procured and implemented as per the Carbon Neutral Action Plan.
7. To note amendments to the Capital Programme since the Leader Executive Decision published 20th September 2022.

Policy Justification and Previous Decisions

The Capital Plan is an integral element of all policies. The new three-year Capital Plan was approved by Council on 10th February 2021. The Capital Outturn report including slippage was approved by Cabinet on the 7th July 2022 minute 17.

Implementation Timetable including Future Decisions and Scrutiny

This report will be available for scrutiny by the Scrutiny Commission at its meeting on 12th December 2022.

Report Implications

The following implications have been identified for this report.

Financial Implications

The financial implications are covered in the body of this report.

Risk Management

The risks associated with the decision Cabinet is asked to make and proposed actions to mitigate those risks are set out in the table below.

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<i>Risk Identified</i>	<i>Likelihood</i>	<i>Impact</i>	<i>Overall Risk</i>	<i>Risk Management Actions Planned</i>
Insufficient funding	Remote (1)	Major (4)	Low (4)	The funding of the Capital Plan is regularly monitored and serious funding shortfalls would be brought to the

<i>Risk Identified</i>	<i>Likelihood</i>	<i>Impact</i>	<i>Overall Risk</i>	<i>Risk Management Actions Planned</i>
				attention of Cabinet with suggested solutions
Expenditure associated with commercial property, Town Deal projects, regeneration or forward funding of the Enterprise Zone	Unlikely (2)	Serious (3)	Moderate (6)	All such expenditure will require fulfillment of additional governance processes prior to approval
General risks associated with capital expenditure	Unlikely (2)	Serious (3)	Moderate (6)	The Capital Plan is controlled through regular monitoring via the Senior Leadership Team with periodic reports presented to Cabinet.

Key Decision:

Yes

Background Papers:

None

Officer to Contact:

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Part B

Background – Capital Plan

1. The Capital plan amendment report provides a breakdown of the new/amended schemes for 2022/23 budgets, and detailed budgets are set out in Appendix 1 for 2022/23 to 2024/25.
2. The net effects of these changes on the 2022/23 Capital Plan are as follows:

2022/23 Capital Plan	£
Approved 2022/23 Capital Plan	53,513,500
Net new/amended schemes	66,200
Amended 2022/23 Capital Plan	53,579,700

Funded by:	£
General Fund:	
Grants, S106 Contributions and Revenue	8,617,100
Contributions from Capital Plan Reserve	214,200
Contributions from Capital Receipts	4,714,200
External Borrowing	28,000,000
Total General Fund	41,545,500
HRA:	
S106 Contributions	1,200
MRA or equivalent	10,862,000
Contributions from Capital Receipts	1,171,000
Total HRA	12,034,200
Total Funding for 2022/23	53,579,700

- 3 A full list of the decisions and amendments are listed in Appendix 1. A detailed explanation for the major changes are given in the table below.

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New/Amended Schemes	£
Replacement Hardware Programme	£15,000
A virement from Phone System – Migration to Teams to enable purchase of additional laptops and 2 in 1 devices.	
Northgate – Single Use System	£52,000
To increase the scheme due to the extension of the project to November 2022, funded from a virement of £19k from Cloud Implementation and £33k from the Reinvestment Reserve.	
Digital Filing System – HRA Software	£33,200

To add a new scheme approved by the SWAP Board on 13 th September 2022.	
Various HRA Virements	£520,000
Heating increase £250k, Sheltered Housing Improvements reduce (£150k), Major Voids increase £140k, Kitchens reduce (£70k), Bathrooms reduce (£300k), Asbestos Removal increase £100k and Door Entry Systems increase £30k to enable the programme to progress where work is being identified.	

4. The Capital Plan is fully funded as per the table in paragraph 2 of this report.

Appendices

Appendix 1 – Details of Capital Plan Amendments

Appendix 2 – Capital Plan 2022/23-2024/25

CAPITAL PLAN AMENDMENT REPORT 2022/23

Appendix 1

	2022/23	2023/24	2024/25
	£	£	£
Capital Plan Amendment Report - 15th September 2022-	53,513,500	10,520,600	8,099,000
<u>Email - A Khan 31st August 2022</u>			
Virement for purchase of additional laptops/2in1 devices:-			
Phone System - Migration to Teams	(15,000)		
Replacement Hardware Programme - Block Sum	15,000		
<u>Email - H Gretton 1st September 2022</u>			
Northgate - Single Use System - extension of project to November 2022	52,000		
Cloud Implementation - virement	(19,000)		
<u>SWAP Board - 13th September 2022</u>			
Digital Filing System - HRA Software	33,200		
<u>Email P Oliver - 13/10/22 - Draft Revenue Budget 2023/24</u>			
Housing Capital Technical Costs - based on revised officer time split		126,100	126,100
<u>Email P Oliver - 28/10/22 and 9/11/22 - Virements</u>			
Heating	250,000		
Sheltered Housing Improvements	(150,000)		
Major Voids	140,000		
Kitchens	(70,000)		
Bathrooms	(300,000)		
Asbestos Removal	100,000		
Door Entry Systems	30,000		
Update Report - Total	53,579,700	10,646,700	8,225,100
Total of 3 Year Capital Plan (2022/23 to 2024/25)			72,451,500

CAPITAL PLAN 2022/23

Appendix 2

Scheme Details	2022/23			2023/24		2024/25	
	Current Budget £	Actual Spend 31/10/22 £	Balance £	Original Plan £	Current Budget £	Original Plan £	Current Budget £
<u>SUMMARY OF CAPITAL PLAN</u>							
<u>Live Schemes</u>							
Chief Executive	15,400	0	15,400	0	0	0	0
Commercial & Economic Development	2,001,500	24,835	1,976,665	750,000	750,000	120,000	120,000
Finance, Governance & Contracts	1,145,800	120,289	1,025,511	50,000	50,000	0	0
Customer Experience	3,631,300	1,508,896	2,122,404	570,000	570,000	270,000	270,000
Housing & Wellbeing - General Fund	2,823,000	139,535	2,683,465	1,121,000	1,121,000	1,121,000	1,121,000
Housing & Wellbeing - HRA	12,034,200	921,978	11,112,222	7,529,600	7,655,700	6,519,000	6,645,100
Sub-total Live Schemes	21,651,200	2,715,533	18,935,667	10,020,600	10,146,700	8,030,000	8,156,100
<u>Provisional Schemes</u>							
Chief Executive	0	0	0	0	0	0	0
Commercial & Economic Development	17,970,000	0	17,970,000	500,000	500,000	69,000	69,000
Finance, Governance & Contracts	13,000,000	0	13,000,000	0	0	0	0
Customer Experience	0	0	0	0	0	0	0
Housing & Wellbeing - General Fund	49,900	0	49,900	0	0	0	0
Housing & Wellbeing - HRA	0	0	0	0	0	0	0
Sub-total Provisional Schemes	31,019,900	0	31,019,900	500,000	500,000	69,000	69,000
<u>Third Party Schemes</u>							
Chief Executive	0	0	0	0	0	0	0
Commercial & Economic Development	173,200	101,969	71,231	0	0	0	0
Finance, Governance & Contracts	725,400	219,787	505,613	0	0	0	0
Customer Experience	0	0	0	0	0	0	0
Housing & Wellbeing - General Fund	10,000	10,000	0	0	0	0	0
Housing & Wellbeing - HRA	0	0	0	0	0	0	0
Sub-total Third Party Schemes	908,600	331,756	576,844	0	0	0	0
GF Total	41,545,500	2,125,311	39,420,189	2,991,000	2,991,000	1,580,000	1,580,000
HRA Total	12,034,200	921,978	11,112,222	7,529,600	7,655,700	6,519,000	6,645,100
Grand Total	53,579,700	3,047,289	50,532,411	10,520,600	10,646,700	8,099,000	8,225,100
<u>Chief Executive</u>							
<u>Live Schemes</u>							
HG Performance Management System	15,400	0	15,400	0	0	0	0
Sub-total Live Schemes	15,400	0	15,400	0	0	0	0

Chief Executive - Total		15,400	0	15,400	0	0	0	0
Commercial & Economic Development								
<u>Live Schemes</u>								
IB	Planned Building Improvements	742,000	13,335	728,665	750,000	750,000	120,000	120,000
JH	Loughborough Festive Lights and Street Dressing	4,400	0	4,400	0	0	0	0
JH	Carbon Neutral Action Fund - Block Sum	1,095,100	0	1,095,100	0	0	0	0
	Lighting strategy to support the Masterplan lane							
JH	strategy - feasibility study	10,000	11,500	(1,500)	0	0	0	0
JH	Feasibility Work - New Council Offices	150,000	0	150,000	0	0	0	0
Sub-total Live Schemes		2,001,500	24,835	1,976,665	750,000	750,000	120,000	120,000
<u>Provisional Schemes</u>								
JH	Regeneration Projects	15,000,000	0	15,000,000	0	0	0	0
JH	Town Deal	2,970,000	0	2,970,000	500,000	500,000	69,000	69,000
Sub-total Provisional Schemes		17,970,000	0	17,970,000	500,000	500,000	69,000	69,000
<u>Third Party Schemes</u>								
IB	Rothley Parish Council - upgrade Rothley Centre	173,200	101,969	71,231	0	0	0	0
Sub-total Third Party Schemes		173,200	101,969	71,231	0	0	0	0
Commercial & Economic Development - Total		20,144,700	126,804	20,017,896	1,250,000	1,250,000	189,000	189,000
Finance, Governance & Contracts								
<u>Live Schemes</u>								
MB	Closed Churchyard Wall	8,100	0	8,100	0	0	0	0
MB	Town Hall Roof Upgrade	17,200	0	17,200	0	0	0	0
MB	Loughborough Cemetery - New Burial Provision	52,500	24,483	28,017	0	0	0	0
MB	Shelthorpe Golf Course - Fencing	77,100	0	77,100	0	0	0	0
MB	Community Tree Planting Programme	30,700	32,859	(2,159)	0	0	0	0
	Loughborough Town Hall - Lower Level Elevation							
MB	Repairs & Feasibility Study	1,900	2,100	(200)	0	0	0	0
MB	Town Hall - Victorial Room - Air Handling	23,500	0	23,500	0	0	0	0
MB	Town Hall - additional seating	225,000	0	225,000	0	0	0	0
MB	Allotment Improvements	10,000	0	10,000	0	0	0	0
MB	Queens Park Aviary Improvements	20,000	0	20,000	0	0	0	0
MB	Playing Pitch Strategy Action Plan	91,900	53,808	38,092	0	0	0	0

MB	Delivery of Open Space Strategy	0	0	0	0	0	0	0
LT	Unit4 Agresso Upgrade	32,800	0	32,800	0	0	0	0
AW	Legal Case Management System	13,200	8,839	4,361	0	0	0	0
MB	Shepshed POS Enhancement	102,500	0	102,500	0	0	0	0
	Queens Park - Improvements to Childrens Play							
MB	Provision & Adult Recreation Provision	203,200	(1,800)	205,000	0	0	0	0
MB	Loughborough Playground Improvement Plan	100,000	0	100,000	0	0	0	0
MB	Lodge Farm Public Open Space Enhancements	31,200	0	31,200	0	0	0	0
MB	Cemetery Ashes Plots	40,000	0	40,000	0	0	0	0
MB	Cemetery Gates	15,000	0	15,000	0	0	0	0
MB	Syston Riverside Walk	50,000	0	50,000	0	0	0	0
MB	Leisure Centre barrier and entry control	0	0	0	50,000	50,000	0	0
	Sub-total Live Schemes	1,145,800	120,289	1,025,511	50,000	50,000	0	0
<u>Provisional Schemes</u>								
SJ	Enterprise Zone	13,000,000	0	13,000,000	0	0	0	0
	Sub-total Provisional Schemes	13,000,000	0	13,000,000	0	0	0	0
<u>Third Party Schemes</u>								
MB	Birstall Cedars Academy all weather pitch	50,000	0	50,000	0	0	0	0
JT	Bell Foundry Pocket Park - Phase 1 & 2	25,100	0	25,100	0	0	0	0
MB	Farnham Road Public Open Space Improvements	0	0	0	0	0	0	0
MB	Shelthorpe Public Open Space Enhancements	111,700	0	111,700	0	0	0	0
MB	Syston Community Garden	22,300	0	22,300	0	0	0	0
MB	Syston Town Council - redevelopment of sports pavilion at Memorial Park	57,000	0	57,000	0	0	0	0
	Loughborough Police Station Centre - Front Enquiry							
MB	Desk	98,800	0	98,800	0	0	0	0
MB	Holt Drive PA Enhancements	11,000	0	11,000	0	0	0	0
	Barrow Town Cricket Club - extend clubhouse facilities, creating additional changing and ancillary provision							
MB		9,000	9,000	0	0	0	0	0
MB	Barrow Town Council - new play area Mill Lane	2,200	2,200	0	0	0	0	0

MB	Sileby Parish Council - improvement and provision of additional youth/adult facilities at Sileby Memorial Park	70,700	0	70,700	0	0	0	0
MB	Shepshed Town Council - Skate Bowl, Oakley Road Playing Fields	49,700	49,709	(9)	0	0	0	0
MB	Radmoor Road Public Open Space Enhancements	53,600	0	53,600	0	0	0	0
MB	Hathern Village Hall - additional community space	34,400	28,936	5,464	0	0	0	0
MB	Quorn Parish Council - additional play equipment - Cave's Field, Quorn	29,900	29,943	(43)	0	0	0	0
MB	Barrow Upon Soar Parish Council - Barrow Cemetery extension	100,000	99,999	1	0	0	0	0
	Sub-total Third Party Schemes	725,400	219,787	505,613	0	0	0	0
	Finance, Governance & Contracts - Total	14,871,200	340,076	14,531,124	50,000	50,000	0	0
Customer Experience								
Live Schemes								
AK	Replacement Hardware Programme - Block Sum	52,500	37,745	14,755	45,000	45,000	45,000	45,000
AK	Infrastructure Development - Block Sum	59,700	23,093	36,607	30,000	30,000	30,000	30,000
AT	CCTV	136,600	0	136,600	45,000	45,000	45,000	45,000
RB	Public Realm - Shepshed Town Centre	8,400	0	8,400	0	0	0	0
AK	Call Secure System - PCI Compliance	4,200	2,080	2,120	0	0	0	0
AT	Beehive Lane Car Park Improvements and refurbishment scheme	120,600	55,522	65,078	0	0	0	0
AT	Car Parks Resurfacing and Improvements	32,800	0	32,800	0	0	150,000	150,000
RB	Bedford Square Gateway	1,867,500	1,306,098	561,402	0	0	0	0
AK	Server Redesign	70,000	0	70,000	0	0	0	0
AK	Cloud Implementation	108,400	2,100	106,300	0	0	0	0
AK	Meeting Rooms - presentation screens	0	2,080	(2,080)	0	0	0	0
AK	Northgate - Single Use System	71,500	38,099	33,401	0	0	0	0
AK	Hybrid Council Meeting - Camera and audio equipment - Virtual Meetings	3,900	34	3,866	0	0	0	0
RB	Shepshed Public Realm	1,065,200	13,405	1,051,795	300,000	300,000	0	0
AK	Phone System - Migration to Teams	30,000	28,640	1,360	0	0	0	0
AT	DNO Connections and Electric Vehicle Charge Points	0	0	0	150,000	150,000	0	0
	Sub-total Live Schemes	3,631,300	1,508,896	2,122,404	570,000	570,000	270,000	270,000
	Customer Experience - Total	3,631,300	1,508,896	2,122,404	570,000	570,000	270,000	270,000
Housing & Wellbeing - General Fund								
Live Schemes								
AS	Disabled Facilities Grants - Block Sum	2,496,400	129,692	2,366,708	1,058,000	1,058,000	1,058,000	1,058,000

AS	Private Sector Housing Grants - Block Sum	174,000	0	174,000	0	0	0	0
VG	Charnwood Community Facilities Grants	139,600	21,361	118,239	50,000	50,000	50,000	50,000
AS	Choice Based Lettings Software	0	(16,063)	16,063	0	0	0	0
VG	Members Grants - Members Choice	13,000	4,545	8,455	13,000	13,000	13,000	13,000
	Sub-total Live Schemes	2,823,000	139,535	2,683,465	1,121,000	1,121,000	1,121,000	1,121,000
<u>Provisional Schemes</u>								
AS	Regional Housing Pot Grant	42,900	0	42,900	0	0	0	0
AS	Fuel Poverty Scheme	7,000	0	7,000	0	0	0	0
	Sub-total Provisional Schemes	49,900	0	49,900	0	0	0	0
<u>Third Party Schemes</u>								
VG	John Storer House - extension and reconfiguration of Community Hub Venue	10,000	10,000	0	0	0	0	0
	Sub-total Third Party Schemes	10,000	10,000	0	0	0	0	0
Housing & Wellbeing - General Fund - Total								
		2,882,900	149,535	2,733,365	1,121,000	1,121,000	1,121,000	1,121,000
<u>Housing & Wellbeing - HRA</u>								
<u>Live Schemes</u>								
NG	Major Adaptations	700,000	198,889	501,111	450,000	450,000	450,000	450,000
DB	Minor Adaptations	50,000	1,360	48,640	50,000	50,000	50,000	50,000
AM	Stairlifts	60,000	19,537	40,463	60,000	60,000	60,000	60,000
DB	Major Voids	420,000	0	420,000	280,000	280,000	280,000	280,000
<u>Compliance</u>								
AM	Asbestos Removal	250,000	127,320	122,680	100,000	100,000	60,000	60,000
NG	Communal Area Improvements	300,000	0	300,000	75,200	75,200	75,200	75,200
AM	Communal Area Electrical Upgrades	200,000	5,321	194,679	68,000	68,000	68,000	68,000
AM	Smoke/CO & Heat Detection	149,800	12,604	137,196	149,800	149,800	149,800	149,800
NG	Fire Safety Works	100,000	13,464	86,536	100,000	100,000	100,000	100,000
<u>Stock Maximisation</u>								
NG	Garages	50,000	0	50,000	370,000	370,000	0	0
<u>Decent Homes</u>								
NG	Kitchens	767,000	0	767,000	837,000	837,000	112,500	112,500
NG	Bathrooms	1,478,100	99	1,478,001	957,700	957,700	675,000	675,000
AM	Electrical Upgrades	212,500	0	212,500	505,300	505,300	505,300	505,300
NG	Window Replacement	213,300	0	213,300	44,800	44,800	223,800	223,800
AM	Heating	710,400	290,008	420,392	504,000	504,000	831,600	831,600
DB	Sheltered Housing Improvements	50,000	32,800	17,200	100,000	100,000	0	0
NG	Door Replacement	850,000	10,172	839,828	700,000	700,000	700,000	700,000
NG	Roofing Works & Insulation	920,000	10,321	909,679	250,000	250,000	250,000	250,000
NG	Major Structural Works	250,000	119,797	130,203	250,000	250,000	250,000	250,000
<u>General Capital Works</u>								
NG	Estate and External Works	205,000	2,320	202,680	200,000	200,000	200,000	200,000

BD	Housing Capital Technical Costs	312,000	0	312,000	312,000	438,100	312,000	438,100
NG	Door Entry Systems	230,000	694	229,306	27,000	27,000	27,000	27,000
LM	Acquisition of Affordable Housing to meet housing ne	3,302,700	77,272	3,225,428	1,123,800	1,123,800	1,123,800	1,123,800
LM	Acquisition of Dwellings - S106	1,200	0	1,200	0	0	0	0
NG	Mobility Scooter Storage	15,000	0	15,000	15,000	15,000	15,000	15,000
DB	Delivery of Stock Condition Survey and Associated C	204,000	0	204,000	0	0	0	0
AS	Digital Filing - HRA Software	33,200	0	33,200	0	0	0	0
	Sub-total Live Schemes	12,034,200	921,978	11,112,222	7,529,600	7,655,700	6,519,000	6,645,100
	Housing & Wellbeing - HRA - Total	12,034,200	921,978	11,112,222	7,529,600	7,655,700	6,519,000	6,645,100